



## MINUTES

### WAUPACA COUNTY AGRICULTURE AND EXTENSION EDUCATION COMMITTEE

Monday, March 27, 2023 – 9:00 a.m.

1. **Call meeting to order and Open Meeting Statement:** Chair Dennis Wengelski called the meeting to order at 9:00 a.m. and gave the opening statement.
2. **Roll call Committee Members:** Present was Chair Wengelski, Vice Chair Rohan, and Supervisors Bosquez, and Jaeger. Also present were Extension Waupaca County Educators: Christi Gabriliska, Hailee Paul, Penny Tank, Chris Viau, Area Extension Director, and Amy Ebert, Program Support.

Absent: Malvik-Shower.

3. **Review and accept Agenda:** Motion by Jaeger second by Rohan to approve the agenda. Motion carried without a negative vote.
4. **Review previous meeting minutes (01/23/2023):** Motion by Bosquez, second by Jaeger to approve the agenda. Motion carried without a negative vote.
5. **Correspondence:** None.
6. **Administrative Department Report – Chris Viau, Area Extension Director**
  - a. **Facility and Staff Updates:** The department is working with IT and Facilities to do a small upgrade in Room 1016. A TV, webcam, and speaker will be added to help with smaller meetings. The resources are available in the budget. Penny will fill in for Chris at the space needs study meeting for department heads as he will be on vacation during that time. The preference is to remain a part of the courthouse community.
    - i. **Community Development LTE Position Update:** Viau informed the committee that he has received the approvals and paperwork to post the position and is now recruiting for individuals to fill the short-term position. He has had conversations with a potential candidate. The focus of the position, which has changed slightly since the last committee meeting, will be on leadership development, community/organizational development, place making, and childcare.
    - ii. **4-H Summer Position:** Tank will hire a summer LTE position who will work out of the office and assist in off site education.
  - b. **Department Activities:** Viau shared that there will be a new system for partner reports beginning in May. It will be a trial period over the next few months which will involve some tweaks if needed. Viau invited the committee to provide their feedback on the format of the reports.
  - c. **Area/Region/State Update**

- i. **The 2023-25 State Budget process has kicked off:** The process has started and there is a long way to go. If there is anything that impacts Extension at the statewide level, Viau will let the committee know.

7. **Educator Reports**

- a. **Christi Gabriliska & Hailee Paul - FoodWise FY22 Year-End Report:** Gabriliska and Paul provided an overview of their programming in FoodWise and Living the Waupaca Way for 2022. They highlighted the impacts of FoodWise on the county, their partnerships/collaborations, and plans for 2024. Paul shared examples of how her direct nutrition education in the county has been impactful. They also shared their efforts that address food insecurity. Discussion followed.

8. **Outreach Education or Program reminders and announcements from staff:**

Tank shared that Super Saturday was a success. There were 170 registrations from within the 4-H program. Eight youth taught classes. The Waupaca County K-9 demonstration was a huge success. The Manawa Fire Department brought in a fire truck. There were various other presenters and classes.

Tank also shared that the Wisconsin Honey Queen came to the courthouse to give Casey Lake 4-H a presentation.

Viau shared updates on Iliadis' behalf. She attended the caregiver resource fair, will be offering "Planning Ahead" sessions, Aging Mastery, and has the possibility to offer RentSmart in the future.

9. **Next meeting**

- **Monthly Meeting . . . April 24, 2023**

10. **Adjourn:** Supervisor Jaeger moved to adjourn, second by Bosquez. Chair Wengelski declared the meeting adjourned at 10:07 a.m.

Submitted by,

Amy Ebert  
Program Support